



Open University  
of Sri Lanka

# Advanced Certificate in Pre-School Education Programme

2015 / 2016



Department of  
Early Childhood & Primary Education

*FACULTY OF EDUCATION*





**THE OPEN UNIVERSITY OF SRI LANKA**

**Advanced Certificate in  
Pre-School Education Programme**

**2015 / 2016**

**Brochure**

**Department of Early Childhood & Primary Education  
Faculty of Education**

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Dear Student,

One of the objectives of the **Open University of Sri Lanka** (OUSL) is to facilitate Personnel Development. It caters to Individual Needs as well by providing Professional Education and Training, leading towards National Development.

This Institution provides Education Programmes through the Distance Mode, to persons who wish to continue their Formal Education, and to those who are interested in Further Education.

Students need not leave their Professions, to study in this Institution. There is no age limit for most of the Study Programmes. The student is free to select any Educational Programme to suit his need, interest and qualifications.

The Open University of Sri Lanka is committed to assist Students to derive maximum benefit through their own commitments.

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## **1. INTRODUCTION**

The Open University of Sri Lanka is the only University, which provides Education Programmes by Distance Mode.

The Academic Departments of the University are grouped into five Faculties;

1. Faculty of Education
2. Faculty of Humanities and Social Sciences
3. Faculty of Natural Sciences
4. Faculty of Engineering Technology
5. Faculty of Health Science

The Central Campus and the Colombo Regional Centre of the Open University are situated at Nawala, Colombo. Several Regional and Study Centres are located throughout the country.

## **2. FACULTY OF EDUCATION**

This Faculty consists of three academic departments.

1. Department of Early Childhood & Primary Education
2. Department of Secondary & Tertiary Education
3. Department of Special Needs Education

### **2.1 DEPARTMENT OF EARLY CHILDHOOD & PRIMARY EDUCATION**

The Department of Early Childhood & Primary Education functions under the Faculty of Education of the Open University of Sri Lanka.

## **The Programmes Conducted by the Department of Early Childhood & Primary Education**

- i. Certificate in Pre-school Education Programme
- ii. Advanced Certificate in Pre-school Education Programme
- iii. Diploma in Early Childhood & Primary Education Programme

### **3. INFORMATION OF THE ADVANCED CERTIFICATE IN PRE-SCHOOL EDUCATION PROGRAMME**

Duration	:	One Year
Medium	:	Sinhala, English, Tamil
Academic Year	:	2015 / 2016

#### **3.1 Objectives**

This Programme is of one year's duration and it will help to :

- a. Assist those engaged in the education and care of young children to advance their knowledge in the Principles of Child Development.
- b. Create an awareness of the issues related to the early years of childhood with special emphasis on Sri Lankan children and to sensitize child care givers to Values and Ethics related to Child Development in the present socio-cultural context.

- c. Enhance skills in Child Study Techniques and in the Methodologies of educating the young child.
- d. Develop an understanding of individual differences, adjustment problems of young children and to encourage implementation of remedial measures.

### 3.2 Admission Requirements

Entry requirements for this Programme are:-

- a. Applicants should be 18 years on the closing date of application
- b. Successful completion of the Certificate Programme in Pre-School Education conducted by the OUSL.
- c. A good knowledge in both spoken and written in the medium of the language selected.

### 3.3 Programme Contents

The Programme consists of **Compulsory** and **Optional Courses**. Each student has to follow the **four Compulsory Courses** and **one Optional Course**.

#### a. Compulsory Courses

Course Code	Course Title	Course Credits
ESC 2315	Early Childhood Development	9
ESC 2316	Methods and Management of Teaching and Learning in Pre-Schools	9
ESC 2217	Socio-Cultural Perspectives in Early Childhood Education	6
ESC 2218	Project	6



## b. Optional Courses

Course Code	Course Title	Course Credits
ESC 2219	Play in Early Childhood	6
ESC 2221	Adjustment Problems in Early Childhood	6
ESC 2222	Child Rights	6

### 3.4 Mode of Teaching

A Distance Education Institution such as the Open University of Sri Lanka differs markedly from a conventional University in its mode of teaching. At the OUSL the student on Registration receives a Course Pack, which is designed for Self-study and Self-learning. Students are therefore expected to work on their own. Assistance and guidance however are provided by Day Schools conducted generally once a month on a Weekend (Saturday or Sunday) and will take the form of Discussions, Workshops, Video Films and Guidance for Practical Work.

The main Educational Mode in the Teaching System of the Distance Learning System is a series of printed course materials. These printed course materials will assist the students to develop their Analytical Skills and independent thinking. the Carefully designed Self – Assessment Questions are included in the Print Materials.

### ***Credit***

According to the University vocabulary a credit rate does not mean a credit pass at O/L or A/L. or any other examination. **A credit is calculated on the basis of the number of hours spent in learning.** 01 credit is 25 study hours, Hence 18 credits mean 450 study hours.

**The maximum number of credits a student is permitted to register for an academic year is Thirty Six (36).**

### **3.5 Assessment**

Assessment includes **Continuous Assessment** and **Final Evaluation**.

- i. **Continuous Assessment** - is conducted through a specified number of Compulsory Assignments. Students are required to submit these Assignments, which will be graded and returned together with the tutor's comments.
- ii. **Final Evaluation** - each course (other than the project) will be evaluated on the basis of a Written Examination of Three hours' duration.
- iii. **Project** – This is also a part of the Final Examination. You will be provided guidance during the Programme of Study.

### **3.6 Medium of Instruction**

This Programme of study is available in **Sinhala, Tamil and English only**.

**Note :**

**Students who have registered to English Medium should write the Assignments & Final Examination in English Medium. If not, your answer script will not be evaluated and you may have to repeat the Assignments as well at the Final Examination of the relevant course.**

**3.7 Regional & Study Centres**

This Programme will be held in Colombo in both English & Sinhala media. Kandy in Sinhala Medium.

**The programme will be conducted in Sinhala medium only in Matara, Anuradhapura, Bandarawela, Ampara & Kurunegala centres if there are sufficient number of students registered.**

**Location of Regional Centres and Study Centres*****Regional Centres***

<b>Location</b>	<b>Code</b>	<b>Address</b>	<b>Telephone Nos.</b>
Colombo	WP10	OURC, Nawala, Nugegoda	011- 2853930
Kandy	CP20	OURC, Polgolla, Kandy	081-2494495-97
Matara	SP30	OURC, Nupe, Matara	041-2222943
Jaffna	NP40	OURC, Browns Rd, Kokovil, Jaffna	021-2223374
Anuradhapura	NC50	OURC, Jayanthi Mawatha, (Depot Area), Anuradhapura	025-2222871
Batticaloa	EP60	OURC, 23, New Road, Batticaloa	065-2222264
Kurunegala	NW70	OURC, Negambo Rd, Malkaduwwa, Kurunegala	037-2223473
Badulla	UP80	OURC, No179, Keppetipola Rd, Badulla	055-2228842

OURC - Open University Regional Centre

## *Study Centres*

<b>Location</b>	<b>Code</b>	<b>Address &amp; Telephone Nos.</b>
Ambalangoda	SP31	OUSC, No.80/1, Polwatta Road, Halwathura, Ambalangoda. 091-2258585
Ambalantota	SP33	OUSC, Rajasaranagama Rd, Lunama South, Ambalantota. 047-2225533
Ampara	EP61	OUSC, Iginiyagala Rd, Samapura, Ampara. 063-2222052
Bandarawela	UP81	OUSC, St. Thomas Road, Wewatenna, Bandarawela. 057-2222820
Galle	SP32	OUSC, Labuduwa, Galle. 091-2223784
Gampaha	WP11	OUSC, Gampaha Rd, Miriswatta, Mudungoda. 033-2234571 / 033-2234572
Hatton	CP21	OUSC, Thondaman Vocational Training Centre, Hatton 051-2225139
Kalutara	WP12	OUSC, No.66/2, Nagoda Road, Kalutara. 034-2223399 / 034-3949160
Kegalle	SG91	OUSC, Kumaratunga Munidasa Mawatha, Kegalle. 035-2222501
Kilinochchi	NP42	OUSC, 155 <sup>th</sup> Mile Post, Kandy Rd., Kilinochchi 021-2283970
Kuliyapitiya	NW72	OUSC, Technical College, Kuliyapitiya. 037-2281271 / 037-2281181
Monaragala	UP82	OUSC, Technical College Junction, Sirigala, Potuvil Road, Monaragala. 055-2277395
Polonnaruwa	NC51	OUSC, 24 <sup>th</sup> Post, Bendiwewa, Jayanthipura. 027-2225776
Puttalam	NW71	OUSC, 1/137, Colombo Road, Puttalam 032-2266822

Location	Code	Address & Telephone Nos.
Ratnapura	SG90	OUSC, Hidellana, Ratnapura. 045-2228660
Trincomalee	EP62	OUSC, No.26/A, Post Office Rd., Trincomalee. 026-3264813
Vavuniya	NP41	OUSC, No.366 Kandy Road, Thekkawaththai, Vavuniya. 024-2222995

OUSC - Open University Study Centre

### 3.8 Awards

The **Advanced Certificate in Pre - School Education** will be awarded in accordance with the provisions of the Open University regulations.

### 3.9 Fees

The registration, tuition and facilities fees in the year **2015 / 2016** will be as follows:

Registration fee	Rs. 400.00
Facility fee	Rs. 1500.00
Tuition fee	<u>Rs. 21600.00</u>
Total	<u>Rs. 23500.00</u>

1<sup>st</sup> installment voucher – Rs.14860.00

2<sup>nd</sup> installment voucher – Rs. 8640.00

**Applicants may pay the Tuition Fees in two installments.**

The first installment should be paid at the Registration.

### **3.10 Registration and Payments**

Registration will be conducted at the Regional Centres, Colombo, Kandy, Matara, and many other Study Centres

Students who wish to drop or add courses or change the medium after Registration will be permitted to do so only during the one (01) month period following the last date of Registration.

Fees should be paid at the time of Registration or whenever as requested without delay. The mode of payment is indicated in the voucher.

### **3.11 Commencement of the Programme**

The commencement of the Programme for the Academic Year 2015 / 2016 will be end **November 2015**.

## Instructions to complete the Application Form

### Advanced Certificate in Pre-school Education Programme 2015 / 2016

Please read the following guidelines before you fill the application form.

2. Always use a **black ballpoint pen**, to fill the application form.
3. Fill the cages in **BLOCK CAPITAL** letters.
4. You will be selected only if you have successfully completed the **Certificate in Pre-school Education Programme conducted by the OUSL**. Therefore please write your Registration Number of this Programme in A6.

#### The guide lines

##### A. Programme Choice

A1 – Programme No. 

A	P	0	0
---	---	---	---

A2 – Academic Year 

2	0	1	5
---	---	---	---

 / 

1	6
---	---

A3 - Programme Name **ADVANCED CERTIFICATE IN  
PRE-SCHOOL EDUCATION**

A4 - Tick ( ✓ ) appropriate box

A5 - Fill appropriately

A6 - If you have Passed the Certificate in Pre-School Education Programme conducted by the OUSL only, write your Registration Number and attach a copy of the Certificate.

**A7** – Preferred OUSL Centre. The Department of Early Childhood and Primary Education conducts academic activities in Colombo, Kandy, Matara, Anuradhapura and Bandarawela Kurunegala and Ampara Centres.

The Codes for Regional Centres are as follows-

Colombo Regional Centre

Kandy Regional Centre

Matara Regional Centre

Anuradhapura Regional Centre

W	P	1	0
C	P	2	0
S	P	3	0
N	C	5	0

**A8** - Tick ( ✓ ) the appropriate box. (Programme conducted only in English and Sinhala medium)

**B. Personal Information**

**B1** - Tick ( ✓ ) the appropriate box.

**B2** - Write your National Identity Card Number.

**B3** - If you are a foreign student write your Passport Number.

**B4** - Write your name with initials

**B5** - Write your last name

**B6** - Write your names denoted by initials

**B7** - Write your address

**B8** - Write your area postal code

**B9** - Tick ( ✓ ) appropriate box.

**B10** - Tick ( ✓ ) appropriate box.

**B11** - Write your Date of Birth.

**B12** - Write your Telephone Number

**B13** - Write your E-mail address

**C. Academic Qualification**

**C1** - Not applicable.

**C2** - Not applicable



**C3** - Not applicable

**C4** - Not applicable

**D1** - Tick (v) the appropriate box

**E** - Not applicable

**F** - Write the Date and Signature.

Please handover / post your Application together with the Post Card **on or before 20.10.2015** to the Assistant Director / Regional Officer / Coordinator of the center where you obtained the application.

**(Addresses of the Centers are given on pages 9 - 11)**

A filled Specimen Application Form is attached.



# The Open University of Sri Lanka Application Form

Application No: \_\_\_\_\_

Instructions:  
1. Please read the form carefully before filling in the details.  
2. Use black ink and do not use correction fluid.  
3. Fill in the BLANK CAPITAL LETTERS.  
4. Incomplete and/or illegible forms will not be accepted.

## PROGRAMME CHOICE

Preferred Programme (only one per application, refer to calendar and programme brochure)

A1. Prog. Code: **A P 0 0** A2. Academic Year: **2 0 1 5 / 1 6**

A3. Prog. Name: **A D V A N C E D C E R T I F I C A T E I N  
P R E - S C H O O L E D U C A T I O N**

A4. Currently a Registered Student at OUSL:  Yes  No    
A5. Current OUSL Student No:        
A6. Previous OUSL Student No (Where applicable): **2 0 6 1 8 8 7 6 5**

A7. Preferred OUSL Centre Code: 1. **W D 1 0** 2. **C P 2 0**  
A8. Medium of Study (one only): English  Sinhala  Tamil

## PERSONAL DETAILS

B1. Title: Mr.  Mrs.  Miss  Mx.  Dr.  Prof.  Rev.  Other

B2. National Identity Card No (Citizens Only): **8 6 7 2 3 8 1 4 6 V** B3. Passport No (Foreigners Only):

B4. Initials: **R N**

B5. Last Name: **P E R E R A**

## NAMES DENOTED BY INITIALS

**R E N U K A N A Y O M I**

## PERMANENT ADDRESS

Line 1: **2 5 4**  
Line 2: **S A M A N P U R A**  
Line 3: **K O T T A W A R O A D**  
Line 4: **P I L I Y A N D A L A**

B8. Postal Code: **0 2 8 0 0**

B9. Gender: Male  Female   
B10. Civil Status: Single  Married   
B11. Date of Birth (DD/MM/YYYY): **0 8 / 0 5 / 1 9 8 6**

B12. Telephone Numbers: Home: **0 1 1 2 8 3 4 6 8 7** Work:       Mobile: **0 7 7 8 2 4 2 7 1 5**

B13. E-mail Address (Use Address Only):

## SUBJECTS CHOSEN

Subject Code	Grade	Year	Subject Code	Grade	Year
1. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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